



## EMERGENCY PROCEDURES:

DISASTER – Hurricanes, flooding and lightning strikes are the most common form of disaster that we encounter in this area.

A Hurricane Preparedness guide can be obtained on our website at: [www.kellarrealty.com](http://www.kellarrealty.com)

1. Have an emergency preparedness plan, a checklist and storm kit. Local newspapers publish a pull out guide or, go online.
2. Upon first notification that a disaster may occur, complete the Tenant Disaster Plan and fax back or, bring to our office: 904-644-8674. If you are planning on leaving town during the emergency, please make sure Kellar Realty & Property Management, Inc. has your temporary address.

Before emergency evacuation, please ensure you have:

3. Turned off main breaker to the house
4. Turn off all gas lines
5. Turn off main water supply
6. Take all precautions recommended by local news etc.,
7. Secure all outside items to avoid further damage to yours and neighboring properties

Kellar Realty & Property Management, Inc.  
An independently owned and operated company.  
Equal Opportunity in Housing

